

OWNER & RESIDENT UPDATE

TELL US ABOUT YOU:

Name of Owner/s (as per title)	
Apartment/Door Number	
Owner/S Postal Address	
Owner/S Email/s	
Owner Mobile Phone Number/s	
Owner/s Alternative Phone Number	
Car Rego	

YOUR COMMUNICATION PREFERENCES

Receiving notices/updates	Email <input type="checkbox"/>	or	Post <input type="checkbox"/>	Property Manager <input type="checkbox"/>
Receiving levy invoices	Email <input type="checkbox"/>	or	Post <input type="checkbox"/>	Property Manager <input type="checkbox"/>

DO YOU HAVE AN AGENT OR REPRESENTATIVE?

Agency or Organisation			
Agent Contact Person			
Agent Email			
Agent Mobile Phone Number			
Agent Alternative Phone Number			
Are you self-managing?	Yes <input type="checkbox"/>		No <input type="checkbox"/>

DO YOU HAVE TENANTS?

Tenant Name/s			
Tenant Email/s			
Tenant Mobile Phone Number/s			
Tenant Alternative Phone Number/s			
Tenant/s Car/s Rego			
Date of Tenancy Commencement:			
Do consent for tenant to have MyCommunity Portal Access:	Yes <input type="checkbox"/>		No <input type="checkbox"/>
Used as a short-term rental:	Yes <input type="checkbox"/>		No <input type="checkbox"/>
Is the unit going to be vacant for in excess of 30 days:	Yes <input type="checkbox"/>		No <input type="checkbox"/>

RETURN COMPLETED FORM

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